

Stationing USAR Organization

[For use of this form see USARC Reg 140-1; the proponent agency is G-3/5/7, Force Management and Manpower Directorate.]

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|--|--|--|--|--------------------------------------|--|--|--|--------------------------------------|---|----------------------------|-----------------|----------------------------|--|----------------------------|--|----------------------------|--|
| 1. TYPE OF ACTION | | | | 2. DATE ORIGINATED | | 3. EDATE (ACT/TEMP EMER Only) | | 4. UIC/DUIC/ NOTIONAL UIC | | | | | | | | | |
| 5. UNIT DESIGNATION | | | | 6. MAJOR SUB CMD | | | | 7. SRC | | | | | | | | | |
| 8. CURRENT LOCATION: | | | | | | | | | | | | | | | | | |
| a. FACID/STACO | | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | | | | | | c. DISTRICT | | d. RD | | | | | | | |
| 9. PROPOSED LOCATION 1: | | | | | | | | | | | | | | | | | |
| a. FACID/STACO | | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | | | | | | c. RD | | | | | | | | | |
| d. ACTIVE ARMY INSTALL., OTHER COMPO, SERVICE OR ST/FED BASE | | | | | | | | e. CONGRESSIONAL DISTRICT | | | | | | | | | |
| f. DISTANCE FROM PRESENT LOCATION MILES: TRAVEL TIME: | | | | g. SUPPORTING AMSA (PROPOSED) | | | | h. SUPPORTING ECS (PROPOSED) | | | | | | | | | |
| 10. PROPOSED LOCATION 2: | | | | | | | | | | | | | | | | | |
| a. FACID/STACO | | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | | | | | | c. RD | | | | | | | | | |
| d. ACTIVE ARMY INSTALL., OTHER COMPO, SERVICE OR ST/FED BASE | | | | | | | | e. CONGRESSIONAL DISTRICT | | | | | | | | | |
| f. DISTANCE FROM PRESENT LOCATION: MILES: TRAVEL TIME: | | | | g. SUPPORTING AMSA (PROPOSED) | | | | h. SUPPORTING ECS (PROPOSED) | | | | | | | | | |
| 11. PROPOSED LOCATION 3: | | | | | | | | | | | | | | | | | |
| a. FACID/STACO | | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | | | | | | c. RD | | | | | | | | | |
| d. ACTIVE ARMY INSTALL., OTHER COMPO, SERVICE OR ST/FED BASE | | | | | | | | e. CONGRESSIONAL DISTRICT | | | | | | | | | |
| f. DISTANCE FROM PRESENT LOCATION: MILES: TRAVEL TIME: | | | | g. SUPPORTING AMSA (PROPOSED) | | | | h. SUPPORTING ECS (PROPOSED) | | | | | | | | | |
| 12. CURRENT a. DOCNO | | b. CCNUM | | c. EDATE | | 13. FUTURE a. DOCNO (LATEST APPROVED) | | | b. CCNUM | | c. EDATE | | | | | | |
| 14. CURRENT UNIT STRENGTH | | OFF | | WO | | ENL | | AGG | | OFF | | WO | | ENL | | AGG | |
| a. TPU REQ/AUTH (LESS AGR) | | / | | / | | / | | / | | b. TPU ASSIGNED (LESS AGR) | | | | | | | |
| c. AGR REQ/AUTH | | / | | / | | / | | / | | d. AGR ASSIGNED | | | | | | | |
| 15. DAC/Mil Tech Strength | | | | | | | | | | | | | | | | | |
| a. DAC REQ/AUTH | | / | | | | | | b. DAC ASSIGNED | | | | | | | | | |
| c. MIL TECH REQ/AUTH | | / | | | | | | d. MIL TECH ASSIGNED | | | | | | | | | |
| 16. RELOCATION | | a. PERSONNEL | | | | | | b. EQUIPMENT | | | | | | | | | |
| c. PROPOSED DISTRIBUTION OF CURRENTLY ASSIGNED USAR PERSONNEL THAT ARE NOT RELOCATING WITH UNIT | | | | | | | | | | | | | | | | | |
| 17. SPECIAL UNIT REQUESTS | | | | | | | | | | | | | | | | | |
| 18. JUSTIFICATION (REASON OR DRIVER) | | | | | | | | | | | | | | | | | |
| 19. SUPPORTING DOCUMENTATION | | | | | | | | | | | | | | | | | |
| a. MARKET SUPPORTABILITY STUDY (MSS) | | | | | | | | | b. POSITION/EQUIP STORAGE PLAN ATTACHED | | | | | | | | |
| 20. FACILITY IMPACT (AFTER RELOCATION) | | | | | | | | | | | | | | | | | |
| | | a. PRESENT LOCATION | | b. PROPOSED LOCATION 1 | | c. PROPOSED LOCATION 2 | | d. PROPOSED LOCATION 3 | | | | | | | | | |
| | | NET SQ FT/YD CURRENT % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | | NET SQ FT/YD PROPOSED % | |
| USARC/AFRC | | | | | | | | | | | | | | | | | |
| MAINTENANCE SHOP | | | | | | | | | | | | | | | | | |
| POV PARKING | | | | | | | | | | | | | | | | | |
| MILITARY EQUIP PARKING (MEP) | | | | | | | | | | | | | | | | | |
| ARMS VAULT/WEAPONS STOR. | | | | | | | | | | | | | | | | | |

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| 20. FACILITY IMPACT (AFTER RELOCATION) CONT. | | | |
| a. PRESENT LOCATION | b. PROPOSED LOCATION 1 | c. PROPOSED LOCATION 2 | d. PROPOSED LOCATION 3 |
| OWNERSHIP | | | |
| e. ENVIRONMENTAL REVIEW DOCUMENTATION COMPLETED (RECOMMENDED LOCATION): REC CX PAS EA | | | |
| f. FACILITY CLOSURE REQUIRED: YES (EXPLAIN IN MEMO) NO | | | |
| 21. CONGRESSIONAL IMPACT (RECOMMENDED LOCATION) | a. LOSING STATE/DISTRICT (EX: LOSING IL 03) | b. GAINING STATE/DISTRICT (EX: GAINING CA 23) | |
| 22. MSC POC | | | |
| a. NAME, PHONE NUMBER | b. EMAIL | c. SIGNATURE | |
| | | | |
| 23. LOSING RD | | | |
| a. NAME, PHONE NUMBER | b. EMAIL | c. RD | d. SIGNATURE |
| | | | |
| GAINING RD | | | |
| 24. PROPOSED LOCATION 1 | a. FEASIBILITY | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | |
| | | | |
| d. RPAC SUPPORTABLE: | | f. COMMENTS | |
| e. RPAC: | | | |
| g. POC NAME, PHONE NUMBER | | h. EMAIL | i. RD SIGNATURE |
| 25. PROPOSED LOCATION 2 | a. FEASIBILITY | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | |
| | | | |
| d. RPAC SUPPORTABLE: | | f. COMMENTS | |
| e. RPAC: | | | |
| g. POC NAME, PHONE NUMBER | | h. EMAIL | i. RD SIGNATURE |
| 26. PROPOSED LOCATION 3 | a. FEASIBILITY | b. FACILITY NAME, STREET ADDRESS, CITY, STATE, ZIP CODE | |
| | | | |
| d. RPAC SUPPORTABLE: | | f. COMMENTS | |
| e. RPAC: | | | |
| g. POC NAME, PHONE NUMBER | | h. EMAIL | i. RD SIGNATURE |
| 27. USARC ACKNOWLEDGMENT | | a. COMMENTS | |
| b. NAME, PHONE NUMBER | | c. EMAIL | d. SIGNATURE |
| | | | |
| 28. COMMAND COORDINATION (PACKET CLOSEOUT): | | | |
| <div style="display: flex; justify-content: space-between;"> USAR FORM 126: ATTACHED USAR FORM 168: ATTACHED </div> | | | |
| a. MSC | | | |
| b. LOSING RD | | | |
| c. GAINING RD | | | |
| d. USARC G-3/5/7 FMM FDO/OI | | | |
| 29. ADDITIONAL COMMENTS | | | |
| | | | |

INSTRUCTIONS FOR COMPLETING USAR Form 122

Major Subordinate Command completes Blocks 1-19.b. and 22.a.-c.

Block 1. Type of action being requested.

Block 2. Date MSC submits 122 to RD.

Block 3. Effective date only for Activations, Temporary and Emergency Relocations. Effective date set by USARC for Split Station, Conversions/Reorganizations, and Permanent Relocations.

Block 4. Unit Identification Code (UIC) / Derivative UIC(s) / Notional UIC for unit. If stationing action includes a UIC (ends in AA or 99) and DUICs, each location/unit combination must have a separate USAR Form 122.

Block 5. Official Unit Designation found on the MTOE, TDA or permanent order.

Block 6. Major Subordinate Command to which the unit is assigned.

Block 7. SRC or sub-SRC from FMSWeb associated with Block 4. UIC / DUIC(s) / Notional UIC.

Blocks 8.a.-d. Provide information on unit's present location. The FACID/STACO, facility name, full address, congressional district, RD AOR. Leave blank for Activations.

Blocks 9-11. Proposed Stationing Locations

Blocks 9.a.-c, 10.a.-c, 11.a.-c. Proposed Locations 1-3, Block 8.c. is the RD responsible for base operations support. NOTE: New FACIDs are issued by USARC FMM.

Blocks 9.d., 10.d., 11.d. If proposed location is managed/owned by active Army, another component, service, or state/federal agency select the request type. Include coordination documentation (e.g., AR 5-10 Stationing Packet, Basing Action Request, Host-Tenant Real Estate Agreement (HTRA), or Inter-Service Support Agreement (ISA). Use associated Stationing Packet Checklist IAW Stationing MOI.

Blocks 9.e., 10.e., 11.e. The Congressional district the facility is located (<https://www.govtrack.us/congress/members/map>). Relocations across congressional boundaries require a Information for Members of Congress memorandum.

Blocks 9.f., 10.f., 11.f. The driving distance between present location and proposed location in miles and travel time (time format is HR:MIN).

Blocks 9.g., 10.g., 11.g. AMSA that supports the proposed location.

Blocks 9.h., 10.h., 11.h. The proposed ECS the MSC wants to use, which matches the Position/Equipment Storage Plan List.

Blocks 12.a.-c. Current FY DOCNO (not SRC), CCNUM, and EDATE.

Blocks 13.a.-c. Future (Latest Approved) DOCNO, CCNUM, and EDATE.

Blocks 14.a.-b. Current Unit Strength. TPU REQ/AUTH and TPU ASSIGNED strengths, do not include AGRs.

Blocks 14.c.-d. AGR REQ/AUTH and AGR ASSIGNED strengths.

Blocks 15.a.-d. DAC/MIL TECH REQ/AUTH and DAC/MIL TECH ASSIGNED strengths (relocation outside of commuting distance requires a Congressional Notification Memorandum (CIV)).

Blocks 16.a.-c. Select appropriate disposition of personnel and equipment. Describe the plan for assigned USAR personnel that are not relocating with unit. If additional space is needed use Block 27.

Block 17. Annotate any special unit requirements (e.g., SCIF, Air Field, watercraft docks). If additional space is needed use Block 27.

Block 18. Justification for stationing action. Include the directive, new mission, FDU, CMP, OPORD, etc. causing change to force structure requirements. If additional space is needed use Block 27.

Block 19.a.-b. MSC completes supporting documentation of Market Supportability Study (MSS) and Position/Equipment Storage Plan. All stationing actions require a Position/Equipment Storage Plan utilizing MOI format with paragraph/line breakdown for personnel and equipment by location (Hm Station, ECS #, LDUIC, etc.).

Blocks 22.a.-c. MSC POC for the stationing request.

INSTRUCTIONS FOR COMPLETING USAR Form 122 CONT.

Readiness Division completes Blocks 20.a.-f.

Blocks 20.a. and f. may require coordination with Losing RD for completion.

Blocks 20a.-d. Information for facilities (post-relocation): USARC/AFRC (US Army Reserve Center/Armed Forces Reserve Center); Maintenance Shop; POV (privately-owned vehicle) Parking; Military Equipment Parking (MEP); Arms Vault / Weapons Storage; Ownership (Present/Proposed Location 1-3).

Block 20.e. BASOPS DPW responsible for completing the REC = Record of Environmental Consideration; CX = Categorical Exclusion; PAS = Preliminary Assessment Screening; EA = Environmental Assessment for proposed locations.

Block 20.f. Losing Readiness Division BASOPS DPW identifies if a facility closure would be required for a proposed location. If Yes, then a memorandum is required providing the impact details for Army Reserve Senior Leader consideration.

Block 21.a.-b. Provide the losing (present location) and recommended gaining (proposed location) Congressional State and District <https://www.govtrack.us/congress/members/map>.

Losing Readiness Division completes Blocks 23.a.-d.

Blocks 23.a.-d. If the proposed location(s) change RD AOR the losing RD is to sign prior to gaining RD. Signature in Block 23.d. locks Blocks 20.a. and f.

Gaining Readiness Division(s) complete(s) Blocks 24.a.-i., 25.a.-i., 26.a.-i.

RD responsible for BASOPS for Location(s) 1-3 completes assessment of feasibility for each proposed location. Assessment determines if the proposed location is supportable to move forward to Council of Colonels. NOT – FEASIBLE assessments require a comment. Complete the FACID/STACO, facility name, full address, Gaining RD, RPAC supportability, RD POC, and digital signature. Blocks 24.i., 25.i., and 26.i. may be signed by PAI or DPW representative.

USARC G-3/5/7 Force Management and Manpower Blocks 27.a.-d.

USARC FMM acknowledges reception of stationing packet. POC Name, number, email, and digital signature. Signature in Block 27.d. locks Blocks 21.a.-b.

Command Coordination (Packet Closeout): Major Subordinate Command, Readiness Division(s), and USARC G-3/5/7 FMM Blocks 28.a.-d.

Block 28.a.-d. are completed in sequence.

Block 28.a. Originating MSC completes the Form 126 and USAR Form 168. MSC acknowledges UIC/DUIC relocation coordination and attests to packet completion.

Block 28.b. Losing RD acknowledges UIC/DUIC relocation from AOR and attests to completion of State TAG notification.

Block 28.c. Gaining RD acknowledges UIC/DUIC relocation to AOR and attests to completion of State TAG notification.

Block 28.d. USARC G-3/5/7 FMM FDO/OI validates and attests to the packet completion for the selected location.

Block 29. Block 29 provides additional space for comments for Blocks 16.c., 17., 18. or by any coordinating command(s) (Blocks. 24.f., 25.f., or 26.f.).